

MacRobert Memorial Hall Development Group

Note of Meeting held on Monday 2nd March 2015

Present; Nigel Healey, Sarah Leahy, Jacqueline Cooper, Ruth MacKenzie and Andrew Robertson.

Apologies; Mike Powell and Gordon Ross.

Note of Meeting Monday 12th January 2015; Approved.

Hall Development;

1. **Website** – To promote the hall, website and that Wi-Fi has been installed via article in Piper. Nigel has been publishing a weekly poster on noticeboard and facebook. **Action; Nigel**
2. **Picture rails for foyer** – Agreed to go ahead and Gordon Coutts has been asked to carry out the work. **Action; Nigel**
3. **Donation** – received crockery and a variety of kitchen ware from MacRobert trust. **Action; Jackie**
4. **Hall Tables** – 5 new tables have been ordered. **Action; Nigel**

Hall Management;

1. **Heating** – Eric Wells, Sustainable Development Officer from Aberdeenshire Council has visited hall and given recommendations. Panels and air source most suitable options. Scarf don't have budget for site visits. **Action; Nigel**
2. **Finance report** – update given from Sarah.
3. **Hearing loop** - Nigel has contacted Deaf action for advice on Loop hearing system but they do not cater for halls but gave contact details of a company who we can contact. **Action; Nigel**
4. **Public Cleaning cupboard** – Agreed that hirers of hall should bring own cleaning products. Conditions of hire to reflect this. **Action; Ruth**
5. **Update on bookings** - New Salsa class on starting Monday evenings 7-8pm.

AOCB;

- Logie Coldstone hall have asked to borrow x 70 chairs for Friday 24th April for BBC “any questions”. Agreed. **Action; Nigel**
- Sarah has reminded the Slater to do his annual check of flat roof.
- Andrew has given his resignation. He was thanked for all his hard work over the many years and will be missed.
- Acoustic tiles to order some more. **Action; Nigel**

Date of Next Development Meeting; Monday 25th May 2015 at 7.30pm in the Upper Hall