

## Tarland Welfare Trust

### Note of Meeting of Trustees held on Tuesday 6<sup>th</sup> September 2011

**Present;** Pam Blackhall, Justin Irvine, Sarah Leahy, Mike Powell, Andrew Robertson and Nigel Healey

**Apologies;** Gordon Ross

**Note of the Trustees Meeting 2<sup>nd</sup> August 2011;** approved

#### **Matters Arising;**

- 1. Development Project; Funding** – following the last meeting the summary costs of the project had been clarified and agreed as £316,511. On 9<sup>th</sup> August a meeting with Vicky Thomson had agreed that they would increase their intervention rate to maintain the LEADER grant at £100K. Walter Taylor confirmed (letter 25<sup>th</sup> Aug) that Aberdeenshire Council would maintain their grant at £50K. Also The Robertson Trust sent their £10K grant cheque. The trustees agreed to use reserves (totalling £33,511) to fund the balance.
- 2. Annual Accounts 2010** – Finalised and forwarded to OSCR with annual return

#### **New Business;**

- 1. Election of Office Bearers;** agreed to continue Pam as Chair, Justin as Vice Chair, Sarah as Treasurer, and Mike as Secretary.
- 2. Development Project**
  - **Project Meeting 28<sup>th</sup> Sept** to include Andrew Keir, Gordon MacTaggart, Gordon Coutts, Gordon Ross, Paul McGreal (Blacklight), Nigel, Mike and Pam. Additional items proposed for agenda and Andrew to be asked to chair. Mike to take action note of meeting **Action; Mike/Andrew K**
  - **Arrangements for clearing the Hall;** Folding leg wooden tables to auction. Plastic tables to Pam's. To find storage for chairs **Action: Andrew R.** ?sell stage piano and retain upper hall one. All user groups told to clear their stuff
  - **Publicity** – poster for noticeboard, photos and press articles. And send copies to Vicky Thomson **Action; Nigel**
  - **Kitchen planning** Met with Sandy Greig – to ask Andrew K for scale drawing to sketch up plan **Action; Mike/Andrew K**
  - **Curtaining** – quote for making to be obtained, cost material **Action; Pam**
  - **Scope hoist and storage cages** with local fabricator **Action; Justin**
  - **Hall Cleaner** to be retained on annualised hours **Action; Sarah**
- 3. Planning Auction Sale 1<sup>st</sup> Oct;**
  - Publicity advertising and posters **Action; Nigel**
  - Updating bidders/vendors forms and account sheets **Action; Justin**
  - Accounts and float **Action; Sarah**
  - Contact Simon Spoor re van **Action; Mike**
  - Liaise with Alan Taylor (and George re advertising) **Action; Pam**

**AOB; Ivan Drever Concert 6<sup>th</sup> Oct** – posters being prepared by Woodend Barn, occasional licence applied for

**Date of Next Meeting; 27<sup>th</sup> Sept 8.15pm at Pam's (to be confirmed)**