

## MacRobert Memorial Hall Development Group

### Note of Meeting held on Monday 12<sup>th</sup> January 2015

**Present;** Nigel Healey, Sarah Leahy, Jacqueline Cooper, Andrew Robertson, Ruth MacKenzie and Justin Irvine.

**Apologies;** Mike Powell.

**Note of Meeting Monday 24<sup>th</sup> November 2014;** Approved.

#### Hall Development;

1. **Website** – To promote the hall, website and that Wi-Fi has been installed via article in Piper. **Action; Nigel**
  2. **Fund-raising** – Agreed to a 100 Club to fund-raise. Andrew has application form and to start in Spring. **Action; Andrew**
  3. **Hoist for basement** – Justin had e-mailed but no reply. To get an updated quote from Migvie Smiddy. **Action; Justin**
  4. **Picture rails for foyer** – Agreed to go ahead and Gordon Coutts has been asked to carry out the work. **Action; Nigel**
  5. **Crockery for upper hall** – Sarah has bought  $\frac{3}{4}$ . **Action Sarah**
  6. **Hogmany Ceilidh** – Was a great success with lots of positive feedback from the Community. Problem with condensation especially in dressing rooms, hopefully this should be rectified with constant heat from air source heating.
  7. **Hall Tables** - two are broken therefore agreed to buy 4/5 new ones. **Action; Nigel**
  8. **Christmas decorations** – one string of the outside ones were damaged Christmas eve.
- **All bookings are up to date on website calendar.**

#### Hall Management;

1. **Air Source Heating** – Awaiting Scarf visit. Quotes have been received from three companies. Infra-red heaters have been advertised online but no bids so far. **Action; Nigel/Justin**
2. **Finance report** – update given from Sarah.
3. **TADS** – Panto taking place end of February.
4. **Hall Charges** – Leave until after heating finalised.
5. **Hearing loop** - Member of public has asked if a Loop hearing system can be installed. Awaiting advice. **Action; Nigel**
6. **Public Cleaning cupboard** – Mop & bucket purchased. To determine what, if any, after-event cleaning options are offered by other Halls. **Action; Andrew (Lumphanan & Finzean), Ruth (Aboyne)**

**AOCB;** Nothing

**Date of Next Development Meeting; Monday 2<sup>nd</sup> March 2015 at 7.30pm in the Upper Hall**