

MacRobert Memorial Hall Development Group

Note of Meeting held on Monday 12th October 2015

Present; Nigel Healey, Sarah Leahy, Jacqueline Cooper, Justin Irvine and Ruth MacKenzie.

Apologies; Rev Frank Fibbons

Note of Meeting Monday 24th August 2015; Approved.

Hall Development;

1. **Website** – To promote the hall, website and that Wi-Fi has been installed via article in Piper. Cromar website Demo this month. **Action; Nigel**
2. **Picture rails for foyer and Dado rail Upper Hall** – Agreed to go ahead and Gordon Coutts has been asked to carry out the work. Nigel to remind Gordon. **Action; Nigel**
3. **Acoustic Tiles** – A couple more have been damaged, to order some more. Damaged ones to be fixed before 6th November. **Action; Nigel.**

Hall Management;

1. **Heating** – Energy performance certificate received. To get firm costs for air source. Apply for planning permission. **Action; Nigel**
2. **Finance report** – update given from Sarah.
3. **Hearing loop** – Atmosphere lighting & sound est £1,100. Marr area partnership grant awarded £550. History Group raising funds to go towards as well. Hoping to get it underfloor. Nigel to follow up. **Action; Nigel**
4. **Flat Roof** – Slater to do annual check. Nigel to ask Gordon Coutts to remind him. **Action; Nigel**
5. **Heating Coin Meters** – Is there an alternative, Nigel to speak to Gordon Ross. **Action; Nigel**
6. **Upper Hall Water** – Pressure is weak and noise from toilet when flushed, plumber to be contacted. **Action; Sarah/Ruth**
7. **Electrical Safety Inspection** – Due to new regulations Hall Flat requires Electrical Certificate by 1st December. Nigel to speak to Gordon Ross. **Action Nigel**
8. **Ladder** – New one has been bought.
9. **Public Entertainment Licence** – Justin completed paperwork and Nigel has signed.
10. **Hogmany Ceilidh** – New Distillery Ceilidh Band has been booked. Nigel to produce tickets and posters. **Action; Nigel**

Update on current bookings;

Children's Parties

MacRobert Trust

Playgroup Winter Fayre

Shooglenifty – Saturday 5th December

AOCB;

- Film Speakers in Upper Hall not working properly. **Action; Nigel**

Date of Next Development Meeting; Monday 7th December 2015 at 7pm in Main Hall